



A Division of the New York Legal Assistance Group

LegalHealth
Professional Partnership to Promote Well Being

Paperwork for Patients to Bring to Legal Clinic Appointments

Immigration Matter

- Current Passport
- Expired Passport, if contains visa sticker
- All paperwork from USCIS, CBP, etc.
- Current and/or Expired Green Card
- Current and/or Expired Work Authorization
- I-94 Record
- A number (the immigration id number)

Power of Attorney, Health Care Proxy

- Exact name, address and phone of agent/proxy and alternates

Housing Issue

- Initial Lease, Most Recent Renewal Lease, and other renewal leases if the Patient has them
- All Court Papers and Notices
- Section 8 Award Letter/Public Assistance Award Letter
- Copies of correspondence sent to and received from the landlord or management company
- Updated Rent Breakdown
- Rent Receipts (Money Order Receipts)
- Pictures of conditions in Patients' Homes, Work Order Numbers

Initial SSD/SSI Application Assistance

- Social Security Card or letter from SSA evidencing number
- Evidence of citizenship or immigration status

SSD/SSI Denial

- Denial Letter
- Request for Hearing
- SSA CD
- List of Treatment Providers and Medications

SSI Overpayment

- Overpayment notice
- Award notice

Medicaid Denial or Termination

- Medicaid Denial or Termination Notice
- Medicaid Eligibility Assessment
- Social Security Award letter
- Paperwork showing pre-tax income

Food Stamps

- Award or denial letter

Public Assistance

- Award or denial letter

Family Law Issues

- All court papers and notices
- Full name and date of birth of spouse/parent of child
- Police Domestic Incident Report

Veterans Issue

- VA benefits award/denial letter
- DD 214 (military discharge document)
- In-service medical records and personnel file

Where the paperwork is considerable, please, if possible, have the patient bring in the paperwork in advance to the hospital for copying by the social worker or other referrer.